

# Camp Pendleton SNCOA General Academy Information

If you can't find the answer to your question here or at the course site please feel free to contact the respective course or the headquarters staff. Choose from the following topics:

## **Uniform of the Day:**

(summer months) - MCCU desert digitals will be worn

(winter months) - MCCU green digitals will be worn.

**Required Item:** A Hydration Pack is required for PT sessions. Camelbaks can be checked out from your unit's supply, and must meet USMC standards, yellow reflective belt, MC Running Suit and green sweatshirts.

**Recommended Item:** It is recommended that you bring a set of map pens, protractor and eye protection and gloves for field environment.

**Organization:** The Staff NCO Academy is a professional military education school under the umbrella of Marine Corps University and within Marine Corps Combat Development Command (MCCDC). For personnel and administrative matters, the students are attached to the School of Infantry (West).

**Student Chain of Command:** As students, your immediate supervisor is your faculty advisor. The Course SNCOIC is available, along with the Academy Director, to help you with any concerns. If further assistance is necessary, the Academy will direct you to the appropriate service agency.

**Administration:** The Staff NCO Academy Administrative Section will provide you with routine administrative support while you are a student here. Applications for programs offered by the Marine Corps and corrections of errors in records prior to arriving will be deferred until you return to your parent command. The Academy conducts all in/out processing, pay matters, and fitness reports. Advance travel may be drawn from your command if travel is other than Government travel Request. Travel pay must be liquidated at your parent command. Advanced per diem may be drawn at your parent command while in attendance at the SNCO Academy.

**Billeting:** Sergeants Course students are not provided billeting since they live locally. However, funded students for the Advanced and Career Courses are provided billeting in building 524100.

**Computer Lab:** To access the SNCO Academy's NMCI computer lab, you must have a CAC Card and PIN. Marines without PINs for their CAC cards should visit their Base Pass & ID PRIOR to reporting to the Camp Pendleton SNCO Academy.

**Postal:** There is no post office facility in the 52 Area (San Onofre). The nearest one is in Camp Horno, building 53507, Telephone 725-7547. The mailing address while in attendance at the Staff NCO Academy is:

(Rank) (Name)

SNCOA

(Course) (Course Number)

PO BOX 555104

Marine Corps Base  
Camp Pendleton CA 92055-5104

**Mess Night:** As part of the program of instruction for the Sergeants Course and Career Course, students are required to plan and participate in a Mess Night. The Mess Night will take place the last week of the course. The cost per person ranges from \$35 - \$40 (prices are subject to change)

**Professional Dinner:** As part of the Advanced Course program of instruction, students are required to plan and participate in a Professional Dinner. It will take place near the end of the course. The cost per person ranges from \$35 - \$40 (prices subject to change). Students are required to wear a coat and tie. Women are required to wear a pants suit or dress. Guests are encouraged.

**Transportation:** Transportation is limited! There is a bus line that goes throughout the base and goes to Oceanside. It also links with other bus lines. There is a car rental at the Mainside complex, and more are located in Oceanside.

### **Directions**

**From Interstate-15:** If coming from I-15 South, exit at Mission Avenue (Fallbrook) and turn left on the off-ramp. Turn right at the stop sign on Mission Avenue. If coming from I-15 North, exit at Mission Avenue (Fallbrook) and turn right at the off-ramp. Make another right turn towards Mission Avenue. Follow Mission Avenue towards downtown Fallbrook. Make a right turn at Ammunition Road to access the Naval Weapons Station Fallbrook. Once in Camp Pendleton, make a left turn on Vandegrift Road and turn right (traffic light) on Rattlesnake Canyon Road. Turn left (traffic light) on Vandegrift Road and make a right turn (traffic light) on Basilone Road. Follow Basilone Road (going north) until you reach San Onofre (School of Infantry). The Academy complex is located on the right side next to the Military Clothing Sales Store. Student parking is designated behind the barracks and the spaces north of the barracks (by the Quonset huts). Report to building 524103 for further instructions.

**From Interstate-5:** If coming from I-5 South, exit at Basilone Road and turn right at the off-ramp. If coming from I-5 North, exit at Basilone Road and turn left at the off-ramp. Follow Basilone Road until you reach the School of Infantry area. The Academy complex is the next set of buildings. Student parking is designated behind the barracks and the spaces north of the barracks (by the Quonset huts). Report to building 524103 for further instructions.

**Fitness Reports:** A "TD" report will be submitted by your reporting senior at your parent command. Upon completion of the course, you will receive an "FD" fitness report. This report will be based on academic achievement, physical fitness, and demonstrated leadership ability. However, all fitness reports will be "Not Observed", with appropriate comments in section "I" (i.e., Top 10% , Distinguished Graduate).

**Class Photo:** Class photos are taken mid-cycle. It includes a class photo, and individual platoon photos. Purchase is optional. Prices range from \$7 - \$25 dollars.

**Graduation:** Students graduate in the Service "B" or "C" uniform. Uniform of the day or higher is required for military guests. Family and civilian guests are welcome. Command participation is highly encouraged. Graduation locations vary from place to place due to availability, please contact the Academy for graduation times and locations.

**Command Participation:** Commands are encouraged to visit or call the Academy. Your interest in your Marines can be the difference between pass or fail.

**Athletic Facilities:** The 52 Area Fitness Center has a wide variety of weightlifting equipment, cardiovascular equipment, and an aerobics room. It also features two basketball courts and two racquetball courts. Also, there is a basketball court and volleyball court between the Academy BEQ and multi-purpose room. The nearest swimming pool is in Camp Horno, building 53415. Telephone 725-7830.

**Banks/ATM Service:** A Marine Corps West ATM is located right across from the phone center (between the 52 Area Fitness Center and the Main Exchange). The Marine Corps West Federal Credit Union main office is located at Mainside.

**Hostess House:** The Ward lodging facility which is located at the Mainside complex offers lodging to family members of active duty Marines at \$57 a night for a regular room, and \$70 a night for a room with a kitchen. The phone number is (760) 725-5304.

**Library:** The nearest library is located at Seaside Square, building 51093, by the Basilone Road gate. The hours of operation are Monday - Thursday, 1200 - 2000 and Friday, Saturday, and Sunday, 1200 - 1700. The library is closed between 1430 - 1500 during those days. Telephone 725-7325.

**Hotels and Motels:** Most local hotels and motels can be found at [www.usa-lodging.com](http://www.usa-lodging.com) for the Southern California Oceanside area.

The Marine Corps Exchange (MCX) (52 Area)

**Check Cashing:** Check cashing is available at each MCX facility. All Checks must be approved at Central Check Cashing. There is a \$200.00 per day limit on cashing of personal checks.

**Barber Shop:** The barber shop is located in the same building as the convenience store.

Sunday through Thursday: 0900 - 1500

Fridays, Saturdays, and Holidays: Closed

**Dominoes:** This franchise store is located a block south of the Academy complex, building 520467. Hours of operation are Monday - Thursday, 1000 - 2000, Friday, 1000 - 2200, Saturday, 1000 - 2300, Sunday, 1000 - 2000. Telephone 725-7070 (0700-2200).

**Convenience Stores:** There is a convenience store (building 520409) a block south of the Academy complex. Check cashing (\$200 per day limit) and laundry/dry cleaning services are available. The hours of operation are Monday - Friday, 0800 - 1900, Saturday, 0900 - 1500, Sunday, 0800 - 1800. Telephone 725-7894.

Monday - Friday (0800-1900)

Saturday, Sunday, and Holidays (0900-1700)

**Auto Hobby Shop:** Building 520170. Hours of operation are Wednesday - Friday, 1400 - 2000, Saturday and Sunday, 0900 - 1600, closed Monday and Tuesday.

**Auto Parts Store:** Building 520170. Hours of operation are Monday - Friday, 1430 - 2030.

**Military Clothing Sales Store (Cash Sales):** Building 520410 (right next to the Convenience Store). Hours of operation are Monday - Friday, 0900 - 1800, Saturday, 0900 - 1600, Sunday, 0900 - 1700. \*There are NO female uniform items available at SOI clothing store. Those items can be purchased at Mainside PX.

**Tire and Auto Center:** The tire and auto center is located at Seaside Square. The phone number is (949) 492-1143. Hours of operation are:

Monday - Friday (0600-1630)

Saturday (0900-1630)

**Commissary Store:** The San Onofre Commissary is located in building 510094. The hours of operation are Tuesday, 1030 - 1830, Wednesday, 1030 - 1830, Thursday, 1100 - 1900, Friday, 1030 - 1830, Saturday, 0900 -1600. The commissary is closed on Sundays and Mondays.

**Dry Cleaning/Tailor Shop:** The 41 area convenience store offers a dry cleaning service. The clothing exchange and the Mainside complex offer tailors.

**Clubs:** The Beach Club in building 51811 is located five miles north of the Academy complex. They have lunch specials Monday - Friday, 1130 - 1330, breakfast is served at 0730, Monday - Friday. On Fridays, social hour starts at 1500 and DJ music is played 1900 - 0100. On Sunday at 0900, the club serves a breakfast buffet. Telephone 725-7186. The SNCO Club ("Iron Mike's Lounge) is located at the South Mesa Club in the 20 Area, building 202850 (towards the Main Gate).

**Naval Medical Clinic:** Students attending the Academy will be screened by the resident Academy corpsmen (non-emergency medical cases). If the medical problem is serious and needs further evaluation/diagnosis, the student is referred to the 52 Area Medical Clinic (building 520450) and/or the Camp Pendleton Naval Hospital. If the student is referred to the 52 Area Clinic, he/she needs to pick up his/her medical record from the Academy medical office. The clinic's hours of operation are Monday - Friday, 0730 - 1530, walk-in appointment for sick call hours are 0725 - 0745. The Academy corpsmen can also make appointments for the students. Also, there is a Sports Medicine and Rehabilitation Therapy (SMART) Clinic next to the Medical Clinic. The hours of operations are the same as the Medical Clinic's.

52 Area Medical Clinic: 725-7522/7200/7441

SMART Clinic: 725-7043/7046/7029/7056

**Dental Clinic:** The 52 Area Dental Clinic is located next to the Medical Clinic. The hours of operation are Monday - Friday, 0730 - 1530. Sick call hours are 0730 - 0930 daily. If the student is referred to the 52 Area Dental, he/she needs to pick up his/her dental record from the Academy medical office. Telephone 725-7704.

**American Red Cross:** The main office is located in the Naval Hospital and can be reached at 725-6877.

**Navy Marine Corps Relief Society:** The branch office is located in building 520512, a block south of the Academy complex across from the 52 Area Fitness Center. The hours of operation are Monday, Tuesday, Wednesday, and Friday, 0830 - 1600. On Thursdays, the office closes at 1430. The building also houses the Community Service-Career Focus office; it assists Marines in writing resumes, job searches, etc. Also in the same location is the Learning Resource Center, where Marines can access MCI courses and use computers with Internet capabilities. YMCA is also located in the same building, where Marines can relax and watch videos and play pool. The telephone numbers for these offices are as follows:

Navy/Marine Corps Relief Society: 725-7497  
Community Service-Career Focus: 725-7184  
Learning Resource Center: 763-0120  
YMCA: 385-4921

**Religious Activities:** The SOI Chapel, building 520510, is located directly across from the Military Clothing Sales Store, half a block from the Academy complex. The Sunday worship schedules are as follows: Protestant services, 0845, Catholic services, 1000, and Latter-Day Saints/Mormon services, 1730. The hours of operation are Monday - Friday, 0730 - 1630.

**Recreation/ITT Office:** Located on the first deck of building 520420, two blocks south of the Academy complex. Hours of operation are Monday - Friday, 0900 - 1700, closed for lunch from 1300 - 1330.

**Scheduled Airlines Ticket Office (SATO):** Located on the second deck of building 520420, two blocks south of the Academy complex. Hours of operation are Monday - Friday, 0800 - 1630.

#### **The Marine Corps Exchange (MCX) (Seaside Square)**

**Retail Store:** There is an MCX branch located at Seaside Square, building 51093, by the Basilone Road gate. Check cashing is available at this facility.

**Food Franchises:** There is a Sonic Burger at this location.

**Video Rentals:** "RedBox" DVD rental, located between the MCX and Commissary.

**Gas Station:** Gas Plus is also located in the vicinity.

**Travel Agency:** SATO offices are located base wide. The telephone number is (760) 725-4396.

**Dining Facilities:** The 52 Area Mess Hall, building 520430, is located two blocks south of the Academy complex, behind the Convenience Store/52 Area MCX. Telephone (949) 369-1290. The following are the hours of operation and meal prices:

Breakfast (Monday - Friday) 0500 - 0700	\$1.90
Breakfast Brunch (Saturday, Sunday, Holidays) 0800 - 1100	\$4.10
Lunch (Monday - Friday) 1100 - 1300	\$3.55

Dinner Brunch (Saturday, Sunday, Holidays) 1500 - 1700	\$5.00
Dinner (Monday - Friday) 1600 - 1800	\$3.55